

XBRL Excel Utility	
1.	Overview
2.	Before you begin
3.	Index
4.	Steps for Filing Integrated Governance Report
5.	Fill up the data in excel utility

1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of Integrated Governance Report.

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from MSE Website to your local drive.
4. Make sure that you have downloaded the Chrome Browser to view report generated from the utility.
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the reports can be generated. Please first go through Enable Macro - Manual attached with zip file.
6. Kindly use this file in local system instead of OneDrive/shared drive. Because it may give an error "Run-time error '52' : Bad file name or number" While clicking on OneDrive/shared drive.

3. Index

1	Details of general information about company
2	Composition of BOD
3	Composition of Committee
4	Meeting of BOD
5	Meeting of Committees
6	Affirmation
7	Website
8	Annual Affirmation
9	Annual Affirmation Continue
10	Annexure III Affirmations
11	Additional Half yearly Disclosure
12	Details of Cyber security incidence
13	Signatory Details
14	Investor Grievance Report
15	Acquisition of Shares or Voting
16	Imposition of Fine or Penalty

4. Steps for Filing Integrated Governance Report

I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data. (Data entered in the sheet will only get reflected while filling data.)

- Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the "**Validate**" button to ensure that the sheet has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you.

III. Validate All Sheets: Click on the "**Home**" button. And then click on "Validate All Sheets". This will ensure that all sheets have been properly filled and validated successfully. If there are some errors on the sheet, excel will stop validation at the same time. After correction, once again follow the same procedure to

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless successful. Now click on 'Generate XML' to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

V. Generate Report : Excel Utility will allow you to generate Report. Now click on 'Generate Report'.

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to MSE Listing Center: For uploading the XBRL/XML file generated to MSE Listing Center, click on "Upload XML" button and upload generated xml file. On Upload screen provide the required information and browse

5. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.

2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating report.

3. You are not allowed to enter data in the Grey Cells.

4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless applicable.

5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further.

6. Select data from "Dropdown list" wherever applicable.

7. Adding Notes: Click on "Add Notes" button to add notes.



ance Report.

above.

ical system.
1 Excel utility.
e functionalities of Excel Utility works fine.

ig on textblock button if files saved on

General Info
Annexure I - Composition of BOD
Annexure I - Composition of Committee
Annexure I - Meeting of BOD
Annexure I - Meeting of Committees
Annexure I - Affirmation
Annexure II - Website
Annexure II - Annual Affirmation
Annexure II - Annual Affirmation Continue
Half yearly Affirmations
Additional Half Yearly Disc
Cyber security incidence
Signatory Details
Investor Grievance Report
Acquisition of Shares or Voting
Imposition of Fine or Penalty

[Ongoing TaxLitigations Disputes](#)

t

le data in correct format. (Formats will

properly filled and also data has been
ou about the same.

set" button to ensure that all sheets has
utility will prompt you about the same and
validate all sheets.

ful validation of all sheet is completed.

ate Report" to generate html report.

hrough Utility, login to MSE Listing Center
vse to select XML file and submit the XML.

erating XML.

s it is a mandatory field.

urther for generating XML.

[Home](#)[Validate](#)

General info
Scrip code
NSE Symbol
MSEI Symbol
ISIN
Name of the entity
Date of start of financial year
Date of end of financial year
Reporting Quarter Type
Date of Quarter Ending
Type of company
Whether Annexure I (Part A) of the SEBI Circular dated December 31, 2024 related to Compliance Report on Corporate Governance is applicable to the entity?
Whether Annexure I (Part B) of the SEBI Circular dated December 31, 2024 related to Investor Grievance Redressal Report is Applicable to the entity?
Whether Annexure I (Part C) of the SEBI Circular dated December 31, 2024 related to Disclosure of Acquisition of Shares or Voting Rights in Unlisted Companies is Applicable to the entity?
Whether Annexure I (Part D) of the SEBI Circular dated December 31, 2024 related to Disclosure of Imposition of Fine or Penalty is Applicable to the entity?
Whether Annexure I (Part E) of the SEBI Circular dated December 31, 2024 related to Disclosure of Updates to Ongoing Tax Litigations or Disputes is Applicable to the entity?
Whether Annexure I (Part F) of the SEBI Circular dated December 31, 2024 related to Disclosure Of Loans / Guarantees / Comfort Letters / Securities Etc. is Applicable to the entity?
Is SCORE ID Available ?
SCORE Registration ID
Reason For No SCORE ID
Type of Submission
Remarks (website dissemination)

Remarks for Exchange (not for Website Dissemination)

Prev

Information about company

000000	
NOTLISTED	
SKYLINE	
INE773X01016	
SKYLINE INDIA LIMITED	
01-04-2025	
31-03-2026	
Yearly	
31-03-2026	
Equity	
No	<input type="button" value="Add Notes"/>
Yes	
No	<input type="button" value="Add Notes"/>
No	<input type="button" value="Add Notes"/>
No	<input type="button" value="Add Notes"/>
No	<input type="button" value="Add Notes"/>
Yes	
S01090	
Original	
<input type="button" value="Add Notes"/>	

Enter the quarter ended date only

<<< Notes mandatory, if Not Applicable

<<< Notes mandatory, if Not Applicable

<<< Notes mandatory, if Not Applicable

<<< Notes mandatory, if Not Applicable

<<< Notes mandatory, if Not Applicable

Add Notes

Next

[Home](#)[Validate](#)

Investor Grievance Det

No. of investor complaints pending at the beginning of Quarter
No. of investor complaints received during the Quarter
No. of investor complaints disposed off during the Quarter
No. of investor complaints those remaining unresolved at the end of the Quarter

ails	
	0
	0
	0
	0